

Atal Akshay Urja Bhawan,  
Opposite C.G.O Complex,  
Lodhi Road,  
New Delhi-110003  
Dated: 17<sup>th</sup> May 2023

**Office Memorandum**

**Subject: Empanelment of vendors under simplified procedure of Rooftop Solar Program Phase-II**

This has reference to this Ministry's OM of even no. dated 10.06.2022 vide which the registration procedure of vendors for National Portal was conveyed.

2. As part of the vendor registration procedure for National Portal, Ministry has earlier notified that the vendors willing to register/empanel themselves in the National Portal may get themselves registered with the respective DISCOMs by submitting an application along with declaration (as per Annexure) and depositing a PBG of Rs. 2,50,000/- (Rupees Two Lakh Fifty Thousand only) valid for at least five years.

3. Based on the request received from various stakeholders, it has now been decided that vendors shall have to submit only a single PBG of 2.5 Lakhs for the entire state. Some of the suggested options that can be exercised by the DISCOMs in this regard are as follows:

- a) The state government may authorize a specific DISCOM of the state to collect the PBG from the vendors on behalf of all DISCOMs. The DISCOM collecting the PBG will register the vendors and provide a list of registered vendors (updated periodically) to other DISCOMs for uploading the same on their respective National Portal accounts.
- b) The State government may authorize a separate agency (for e.g., SNAs) to collect the PBG from the vendors on behalf of all DISCOMs and provide a list of registered vendors (updated periodically) to all DISCOMs for uploading the same on their respective National Portal accounts

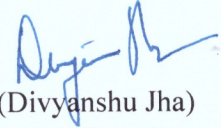
4. As the initial vendor registration was valid for only one year, requests have been received in the Ministry regarding process for renewal of vendor registration. In this regard, it has been decided that the registration of vendors shall be extended on year-on-year basis, without any additional charges, provided the vendor has extended the previous submitted PBG of 2.5 Lakh for another year or has submitted a new PBG, whichever is preferable to the vendor. In any case, the PBG of minimum Rs. 2.5 Lakh submitted by the vendor shall be valid for at least 5 years from the date of registration/renewal of registration.

5. In cases, wherein, PBG of Rs. 2.5 Lakhs have already been submitted by the vendor in more than one DISCOM of a state, only a single PBG amount of Rs. 2.5 Lakhs should be retained by any of the designated DISCOM/agency as indicated in para 3 above and remaining PBGs shall be released/returned to the vendor, within 3 months from the issuance of this letter or at

the time of renewal of registration, whichever is earlier. However, the registered vendor shall be asked to extend the retained PBG for another year at the time of renewal.

6. The state governments/DISCOMs shall notify these changes in their website along with the revised procedure, within a month of issuance of this notification.

7. This issues with the approval of competent authority.



(Divyanshu Jha)  
Deputy Secretary

To,

All DISCOMs under Phase-II of the RTS Programme for compliance